

## Addendum to the Statement of Community Involvement Published in January 2015

*An Addendum has been prepared by the Council and agreed by the relevant Cabinet Member in relation to Section 7 (Consultation on Supplementary Planning Documents) of the existing Statement of Community Involvement (SCI) (adopted in 2006, amended in 2009). The following supersedes Section 7 within the existing SCI. Altered text is shown in blue. Deleted text is shown in blue strikethrough.*

### 7. Consultation on Supplementary Planning Documents

Supplementary Planning Documents are described at section f) of Appendix 6. They include guidance which is applicable to the whole Borough (such as Design Guidelines) and planning guidance for **smaller areas and specific sites** ~~(such as site briefs)~~. They may cover topics of wide or narrow interest. The extent of consultation will depend on the scope and nature of the document.

#### Preparation of Supplementary Planning Document

There will generally be no formal prior consultation on draft Supplementary Planning Documents. However, **where a SPD is area or site specific, informal** discussions will be held with landowners, **local communities** ~~(in the case of site briefs)~~ and other interested parties, **where** ~~if~~ appropriate, before publishing **the Cabinet Member agrees** a draft Supplementary Planning Document for **public** consultation. ~~A Sustainability Appraisal will be drawn up to assist with decision-making.~~

#### Public consultation

Public consultation **on a draft SPD** will take place over a period of 4 – 6 weeks\*, starting from the day on which the document is published and placed on deposit. A Supplementary Planning Document, which is applicable to the whole Borough, will be placed on deposit, ~~with its accompanying Sustainability Appraisal,~~ at the Civic Centre and in the five main libraries. A Supplementary Planning Document, which is applicable to a **specific** area or site, ~~such as a site brief,~~ will be placed on deposit ~~with its accompanying Sustainability Appraisal,~~ at the Civic Centre and at the nearest local library for the site **or area**. Details of all Supplementary Planning Documents will also be posted on the Council's website. Interested parties will be consulted by post or email. These will include those specific consultation bodies and general consultation bodies listed in Appendix 1 as the Council consider appropriate, given the subject matter of the Supplementary Planning Document concerned and the affect it will have on those organisations. ~~The views of the Environment and Sustainability Overview and Scrutiny Committee will be sought.~~ Any person may make representations about a Supplementary Planning Document.

#### Feedback and Adoption of Supplementary Planning Document

The response to public consultation will be summarised in a report to the Cabinet Member and appropriate changes made. The final version will then be formally agreed by the Cabinet Member and adopted. It will be published on the Council's website and consultees will be informed.

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\* in accordance with [the Planning and Compulsory Purchase Act 2004 \(as amended\) and Town and Country Planning \(Local Planning\) \(England\) Regulations 2012](#). ~~The Town and Country Planning (Local Development) (England) Regulations 2004, Regulations 17 and 18~~