

Food Hygiene Rating Scheme: Request for a re-rating visit

Regulatory Services Partnership - Serving the London Boroughs of Merton, Richmond upon Thames and Wandsworth

Notes for businesses:

- As the food business operator of the establishment you have a right to request a re-visit for the purposes of re-rating if you have taken action to rectify the non-compliances identified at the time of inspection.
 - You can make this at any time after the statutory inspection provided that you have made the required improvements. Since the Council charge for re-visits there is no limit to the number of requests you can make between inspections. The inspection form given to you at the time of your inspection give details your new rating and the amount charged for a re-visit.
 - You must provide details of the improvements made with your request, including supporting evidence where appropriate.
 - If the local authority considers that you have provided sufficient evidence that the required improvements have been made, the local authority will request payment and then make an unannounced visit within three months from the receipt of this form.
 - The local authority officer will give you a 'new' food hygiene rating based on the level of compliance that is found at the time of the re-visit - you should be aware that your rating could go up, down or remain the same.
 - To make a request for a revisit, please use the form below and return it to the food safety officer from your local authority – contact details are provided with the written notification of your food hygiene rating.
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Business details

Food business operator/proprietor	<input type="text"/>		
Business name	<input type="text"/>		
Business addresses	<input type="text"/>		
Business tel. number	<input type="text"/>	Business email	<input type="text"/>

Inspection details

Date of inspection	<input type="text"/>	Food hygiene rating given	<input type="text"/>
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Action taken

Please describe the remedial action you have taken with reference to the issues identified in the inspection letter/report provided to you by your local authority with your score:

Compliance with food hygiene and safety procedures	<input type="text"/>
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Compliance with structural requirements	<input type="text"/>
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Confidence in management/control procedures	<input type="text"/>
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Please provide any other supplementary evidence (e.g. photographs, invoices, copies of relevant HACCP documentation etc.).	<input type="text"/>
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Signature	<input type="text"/>
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Name in capitals	<input type="text"/>
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Position	<input type="text"/>	Date	<input type="text"/>
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Please return this form to: Food and Safety Team Manager, Regulatory Services Partnership, London Borough of Merton, Civic Centre, London Road Morden SM4 5DX or email to foodandsafety@merton.gov.uk