

LONDON BOROUGH OF RICHMOND UPON THAMES
DIGNITY IN CARE
Awards 2017



NOMINATION PACK

The London Borough of Richmond upon Thames Dignity in Care Awards 2017 recognise, inspire and celebrate Dignity in Care.

The awards champion local care workers and personal assistants who go the extra mile to provide outstanding care and support to local residents.

Now in its fifth year, the Dignity in Care Awards:

Recognise good quality care within the borough

Inspire local care workers and personal assistants to deliver outstanding care and support

Raise awareness of dignity in care

Reward and recognise those staff and teams that make a difference and go the extra mile.



HOW TO NOMINATE

High quality services that respect people's dignity will:

1. Have a zero tolerance of all forms of abuse.
2. Support people with the same respect you would want for yourself or a member of your family.
3. Treat each person as an individual by offering a personalised service.
4. Enable people to maintain the maximum possible level of independence, choice and control.
5. Listen and support people to express their needs and wants.
6. Respect people's right to privacy.
7. Ensure people feel able to complain without fear of retribution.
8. Engage with family members and carers as care partners.
9. Assist people to maintain confidence and a positive self-esteem.
10. Act to alleviate people's loneliness and isolation.

Please return your nomination form using the pre-paid envelope provided or send it by post to:

The Dignity in Care Awards 2017
c/o Quality Assurance and Monitoring Team
3rd Floor Civic Centre, 44 York Street,
Twickenham,
TW1 3BZ

Nominations can also be made online at www.richmond.gov.uk/dignity_in_care_awards

All completed nomination forms (electronic or paper submissions) must be received by Friday 28 July 2017.

Important information for nominees:

11. The Dignity in Care Awards 2017 ceremony will take place on **Thursday 28 September 2017.**
12. Nominees must be prepared to accept their award in person at the Dignity in Care Awards ceremony (or identify a representative to attend on their behalf) and be willing for their names and images to be used for publicity purposes.
13. The winners of each category will be automatically entered into the Great British Care Awards 2018. For more information, please see www.care-awards.co.uk.

For further information visit www.richmond.gov.uk/dignity_in_care_awards or contact us by telephone on 020 8831 6446 or email at DignityinCare@richmond.gov.uk

RULES OF ENTRY

1. Entry is free of charge
2. All entries are treated confidentially
3. All nominations must be submitted by Friday **28 July 2017**. Entries received after this date will not be accepted.
4. Nominations are welcome from service users, their carers, families and friends or organisations.
5. Any nominations submitted by organisations must be accompanied by supporting evidence.
6. Only individuals providing care and support directly to residents can be nominated.
7. A separate nomination form must be completed for each category entered.
8. Nomination statements must not exceed the word limit.



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NOMINATION FORM

1. Details of the person making this nomination

Name

Job title *(where applicable)*

Organisation *(where applicable)*

Address

Postcode

Email

Telephone

2. Details of the person you are nominating

Name

Organisation

Address

Postcode

Email

Telephone

3. Which category is this person nominated for?

(Please tick one only)

- Personal Assistant of the Year (Ken Yew Award)
- Carer of the Year (Home support and day care)
- Carer of the Year (Care Homes)
- Carer of the Year (Learning Disabilities)

