

Contacting emergency services

Request for an ambulance to:	
Dial 999, ask for ambulance and be ready with the following information	
1.	Your telephone number
2.	Give your location as follows: (insert school or setting address)
3.	State that the postcode or A-Z reference is:
4.	Give exact location in the school or setting (insert brief description)
5.	Give your name
6.	Give brief description of child's symptoms and the time of the incident
7.	Inform Ambulance Control of the best entrance and state that the crew will be met and taken to:

Speak clearly and slowly and be ready to repeat information if asked.

Adapted from: 'Managing Medicines in schools and early years settings' (DCSF/DH, 2005). NHS Richmond Services for Children, 2010_V1.

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