

Request for Pre-application Advice

Please complete all sections of the form and use BLOCK LETTERS

<p>1) Address of Application Site</p> <hr/> <p>2) Name/Address of Applicant</p> <p>Post Code _____</p> <p>Telephone _____</p> <hr/> <p>3) Name/Address of Agent</p> <p>Post Code _____</p> <p>Telephone _____</p> <hr/> <p>4) Description of Proposed Development</p>	<p>5) Attached Information</p> <hr/> <p>Please tick boxes or complete as necessary</p> <p>Standard Fee enclosed <input type="checkbox"/></p> <p>1:1250 Location plan <input type="checkbox"/></p> <p>Schedule of existing buildings, uses and floor space <input type="checkbox"/></p> <p>Schedule of proposed uses and Floor space <input type="checkbox"/></p> <p>Relevant planning history/background Information <input type="checkbox"/></p> <p>Photographs of site and surroundings <input type="checkbox"/></p> <p>Sketch proposals of layout/elevations (scale 1:100 or 1:200) <input type="checkbox"/></p> <p>Supporting statements: (i.e Design and Access Statement, Sustainability Appraisal, Tree Surveys, Ecology Surveys) <input type="checkbox"/></p> <p>Other (please specify) <input type="checkbox"/></p> <hr/> <p>Signed:</p> <hr/> <p>Print Name:</p> <hr/> <p>Date:</p>
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Submissions to be sent to: London Borough of Richmond upon Thames, Planning Department, Civic Centre, 44 York Street, Twickenham, TW1 3BZ.