

## Local Plan Publication Consultation

From 4 January to 15 February 2017

### REPRESENTATION FORM

The Publication Local Plan ('the Plan') sets out a 15-year strategic vision, objectives and the spatial strategy for the borough as well as the planning policies that will guide future development in the borough. It looks ahead to 2033 and identifies where the main developments will take place, and how places within the borough will change, or be protected from change. The Plan also allocates and designates sites/areas that are considered to assist with the delivery of the vision and strategy of the Plan.

This is the final representations stage before the documents are submitted to the Secretary of State for independent Examination in Public. **At this stage your comments should relate to issues of legal and procedural compliance, the "soundness" of the Plan and the "Duty to Co-operate"**. There are accompanying guidance notes which can be downloaded from the [Council's website](http://www.richmond.gov.uk/councils-website) at [www.richmond.gov.uk/local\\_plan/local\\_plan\\_review](http://www.richmond.gov.uk/local_plan/local_plan_review)

#### How to respond

Please read the consultation documents, which include the Publication Local Plan, the Proposals Map changes and the Sustainability Appraisal, as well as other background information on the [Local Plan website](http://www.richmond.gov.uk/local_plan/local_plan_review) at [www.richmond.gov.uk/local\\_plan/local\\_plan\\_review](http://www.richmond.gov.uk/local_plan/local_plan_review)

#### You can respond to the consultation documents in the following ways:

- **Online** at [www.richmond.gov.uk/local\\_plan/local\\_plan\\_review](http://www.richmond.gov.uk/local_plan/local_plan_review), where you can find a link to our **online consultation portal** and online representation form.
- **Email** your completed representation form to [LocalPlan@richmond.gov.uk](mailto:LocalPlan@richmond.gov.uk) (A PDF and a Word version of the form can be found on the website via the above link). The 'Word' version allows you to type in your response, which can then be emailed.
- **Send** the form to Local Plan Team, LB Richmond upon Thames, Civic Centre, 44 York Street, Twickenham, TW1 3BZ; or **hand-deliver** it to the ground floor reception in the Civic Centre.

**We would prefer all comments to be made electronically, ideally through the online consultation portal. This is also the quickest and easiest way of responding.**

All representations, which will be made publicly available, must be received **by 5pm on 15 February 2017**.

#### This form has two parts:

- Part A – Personal details and about you
- Part B – Your representation(s). Please fill in a separate sheet for each representation you wish to make.

## Part A: Personal Details

	1. Personal Details	2. Agent's Details (if applicable)
Title		
First name		
Last name		
Job title (where relevant)		
Organisation (where relevant)		
Address		
Postcode		
Telephone		
Fax		
E-mail address		

### Data protection

Information provided in this form will be used fairly and lawfully and the Council will not knowingly do anything which may lead to a breach of the Data Protection Act 1998.

All responses will be held by the London Borough of Richmond upon Thames. They will be handled in accordance with the Data Protection Act 1998. Responses will not be treated as confidential and will be published on our website and in any subsequent statements; however, personal details like address, phone number or email address will be removed.

For further details regarding your privacy please see the Council's information published at:  
[www.richmond.gov.uk/data\\_protection](http://www.richmond.gov.uk/data_protection)

## Part B: Your Representation(s)

**Name or Organisation:**

### 3. To which part of the Local Plan does your representation relate to?

Please indicate the document(s) **and** the specific paragraph numbers, policy or site allocation numbers and names, maps or tables you are commenting on.

Documents		Sections
Publication Local Plan	<input type="checkbox"/>	Page number(s)
		Paragraph number(s)
		Policy no./name
		Site Allocation no./ name
		Map(s)
		Table(s)
Local Plan Proposals Map Changes	<input type="checkbox"/>	Page number(s)
		Site name
		Map(s) <input type="checkbox"/>
		Table(s)
Sustainability Appraisal Report	<input type="checkbox"/>	Page number(s)
		Paragraph number(s)
		Table(s)
Other (for example an omission or alternative approach)	<input type="checkbox"/>	

### 4. Do you consider the Local Plan is:

4.(1) Legally compliant	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.(2) Sound	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.(3) Complies with the Duty to Co-operate	Yes <input type="checkbox"/>	No <input type="checkbox"/>

***If you have entered 'No' to 4.(2), please continue with Q5. In all other circumstances, please go to Q6.***

### 5. Do you consider the Local Plan is unsound because it is not:

5.1 Positively Prepared	<input type="checkbox"/>
5.2 Justified	<input type="checkbox"/>
5.3 Effective	<input type="checkbox"/>
5.4 Consistent with national policy	<input type="checkbox"/>

**6. Please give details of why you consider the Local Plan is or is not legally compliant, unsound or fails to comply with the duty to co-operate. Please be as precise as possible.**

Please continue on a separate sheet / expand box if necessary.

7. Please set out what change(s) you consider necessary to make the Local Plan legally compliant or sound, having regard to the test that you have identified at Q5 above. (*Note that any non-compliance with the duty to co-operate is incapable of modification at examination*). You will need to demonstrate how and why your change(s) will make the Local Plan legally compliant or sound. Please put forward your suggested revised wording of any policy or text or any changes to the Proposals Map. Please be as precise as possible.

Please continue on a separate sheet / expand box if necessary.

**Please note** your representation should cover succinctly all the information, evidence and supporting information necessary to support / justify the representation and the suggested change(s), as there will not normally be a subsequent opportunity to make further representations.

**After this stage, further submissions will be only at the request of the Inspector, based on the matters and issues he/she identifies for examination.**

**8. If your representation is seeking a change, do you consider it necessary to participate at the oral part of the examination?**

**No**, I do not wish to participate at the oral examination

**Yes**, I wish to participate at the oral examination

**9. If you wish to participate at the oral part of the examination, please outline why you consider this to be necessary:**

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Please note the Inspector will determine the most appropriate procedure to adopt to hear those who have indicated that they wish to participate at the oral part of the examination.

**10. If you are not on our consultation database and you respond to this consultation, your details will be added to the database. This allows us to contact you with updates on the progression of the Local Plan and other planning policy documents. Your contact details will be shared with the Programme Officer and Inspector for the purposes of the public examination.**

If you do not wish to be added to our database or you would like your details to be removed, then please tick this box, complete Part A: Personal Details of this form and return it to us as appropriate.

**Signature:**

*For electronic responses a typed signature is acceptable.*

**Date:**