

Environment and Community Services Directorate
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Andrew Seaman
Planning Inspector
c/o Chris Banks, Programme Officer

By email only

2 June 2017

Dear Mr Seaman

London Borough of Richmond upon Thames – Local Plan Examination

Thank you for your letter of 23 May seeking clarification and further information in respect of the Local Plan submission documents.

You have requested the Council's specific responses to the Regulation 19 consultation comments received. We will provide this information as an additional column for 'officer response' to the submission documents 009a, 009b and 009c. In light of the number of representations which have been received, this will take until Friday 30 June to prepare and submit to you. We will then also make this available on our Examination webpage, which is being set up at the moment.

You have also asked how the Council intends to capture potential modifications arising from the Examination process. The Council already has started a list of minor and/or technical changes to the Local Plan. We intend to prepare and keep a document with potential proposed main modifications as a result of consideration of the representations received and to capture potential modifications arising from discussions during the examination process. We will also create and keep an up-to-date tracked changes word version of proposed changes and modifications to the Publication Local Plan during the examination process and hearing sessions. We are happy to work with you and the Programme Officer to find the best format for showing any modifications as the Examination progresses.

We note that you have also asked for numbering and a representor ID to be added to the alphabetical index of representors. **Please find this information enclosed.** This will also be added to the further versions of the submission documents 009a, 009b and 009c with the Council's officers responses that we will submit to you by 30 June.

With respect to the Authority's Monitoring Report (AMR), this is available on the Council's website: http://www.richmond.gov.uk/authority_monitoring_report
The Localism Act 2011 introduced greater flexibility in how AMRs can be produced. The Council therefore no longer publishes a single stand-alone monitoring report in December each year as this is no longer a legal requirement. Instead the Council's monitoring reports are published on a series of topics as and when they become available. **For information, the Housing AMR 2015/16 is now also available on the above webpage and further 2015/16 reports are in preparation and will be published to inform the Examination process.**

Yours sincerely

Andrea Kitzberger-Smith
Planning Policy and Design Team Manager