



Banks Solutions

## London Borough of Richmond - Local Plan Examination

### INSPECTOR:

Mr Andrew Seaman BA (HONS) MA MRTPI

### PROGRAMME OFFICER: Ms. Charlotte Glancy

C/O Banks Solutions  
Flat 3 Stanmore House  
118-120 High Street  
Billingshurst  
West Sussex  
RH14 9QS  
Tel: 01403 783276  
Mobile: 07519 628064  
Email: [bankssolutionsuk@gmail.com](mailto:bankssolutionsuk@gmail.com)

Our Ref: 2173

Your Ref: REP/

9 August 2017

Dear Sir or Madam:

### London Borough of Richmond - Local Plan Examination

As you will know on 19th May 2017 the London Borough of Richmond submitted the Submission Local Plan 2017 to the Secretary of State for independent examination. The Secretary of State has appointed Inspector Andrew Seaman BA(Hons) MA MRTPI as the Inspector from the Planning Inspectorate to carry out an independent examination of the London Borough of Richmond Local Plan. The Inspector's task is to consider the soundness of the submitted plan, based on the criteria set out in paragraph 182 of the National Planning Policy Framework (the framework). I have been appointed as the independent Programme Officer. The Programme officer is an independent officer of the examination and works on behalf of the Inspector to organise and manage the administrative and procedural matters of the examination process and is the appropriate point of contact for any queries in relation to the examination.

The Hearings have been scheduled to start at **10.00 Tuesday 26<sup>th</sup> September 2017, Council Chamber, York House, Richmond Road, Twickenham, TW1 3AA.**

You will have indicated on your original representation form as to whether you wish to take part in the oral examination. It is essential for the programming of the examination that I know your current position with regards to your intentions to appear at the hearings. Therefore I would appreciate confirmation of your current position, which I am happy to receive via e-mail or letter by **Close of Play 8<sup>th</sup> September 2017 if possible.**

I will be using e-mail as the preferred method of communication as this is quicker and more cost effective as opposed to paper mailings. If you receive a paper copy of this letter and you are happy to receive further mailings electronically please let me have your e-mail address. However, if you would prefer paper please let me know.

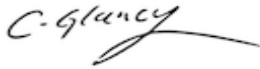
I have attached The Inspector Guidance Notes and Matters, Issues and Questions. Please note the deadline of 14.00 **on 8<sup>th</sup> September 2017** for the submission of Further Statements relating to the Inspector Issues and Questions.

In addition The Planning Inspectorate has produced a booklet **Guidance from the Planning Inspectorate**

This can be found at: <http://www.planningportal.gov.uk/planning/plans>

If you have any queries on the scope of the Hearing process please feel free to contact me.

Yours faithfully

A handwritten signature in black ink that reads "C. Glancy". The signature is written in a cursive style with a long, sweeping underline.

**Charlotte Glancy**  
Programme Officer