

**Autumn 2022 Term Application**  
**Application for Early Years Inclusion Funding (EYSIF)**  
**- Consent to share child records**

*Please note - there are multiple sections to this form*

**Information for parents and carers**

To apply for Early Years Inclusion Funding your child's setting must get your permission to share your child's records with Achieving for Children's Early Intervention Panel.

- Your setting can only share information and documents that you agree they can.
- The panel will use the information to decide if additional funding should be allocated to the setting to help them implement plans to support your child.
- All information and documents submitted will be read by members of the Early Intervention Panel.
- The panel is made up of members of the Early Years' Service and may also include other representatives from other services within Achieving for Children, e.g. Portage or Speech & Language.
- If there is evidence to show that additional funding is appropriate, the panel will allocate an amount of funding to support the setting's activities.
- The panel may also allocate additional support for the setting from the Early Years' Service or other services, as appropriate.
- The panel may make suggestions for the setting to act upon, such as accessing further professional or specialist advice, but they would need to gain your consent to do this.
- The panel may also make other recommendations that don't need your specific consent, such as staff training or purchasing resources to use in the setting.
- All information and documents will be uploaded through a secure application form.
- Your setting will decide how best to use any additional funding, alongside their existing resources, to best support your child.
- Your setting should make you aware of how funding is being used and involve you in decisions about support for your child.
- Achieving for Children may ask your setting to show the impact of any funding allocated.

- Achieving for Children will only keep your personal data for as long as is required by law and in accordance with our document retention schedule.
- For further information, refer to Achieving for Children’s privacy notice: <https://www.achievingforchildren.org.uk/privacy-notice/>

*Settings to complete relevant details and seek informed consent from parents or carers*

<b>Child’s name</b>	
<b>Child’s date of birth</b>	
<b>Name of setting</b>	

*All content submitted within the online application form and any uploaded documents **must** be shared with parents or carers **prior** to submission*

Compulsory information to be shared within the online application	
	Your setting must seek your consent to share <b>all</b> information (see below) <i>Parents or carers, please tick if you have read these and agree to share ✓</i>
Your child’s details (name/address/date of birth)	
Setting’s assessment of your child’s ages and stages	
Setting’s description of your child’s strengths, additional needs and how they are supporting your child	

Other relevant information such as health information or advice from professionals working with your child	
--	--

*Settings must list **each** document to be submitted on a separate line. You must seek informed consent to share each document listed. (Please add additional lines as necessary.)*

Additional information to be shared	
<i>e.g. Speech &amp; language therapy report</i>	<i>Parents or carers, please tick if you have read these and agree to share ✓</i>

<b>Parent or carer agreement</b>	<ul style="list-style-type: none"><li>• I have read the information and understand why my setting is applying for funding</li><li>• I agree to my setting making this application for funding</li><li>• My setting has shared all of the information and documents</li><li>• I agree for each document I have ticked to be shared with Achieving for Children</li></ul>
<b>Signature</b>	
<b>Name in block capitals</b>	
<b>Relationship to child</b>	
<b>Date</b>	

<b>Setting's agreement</b>	<ul style="list-style-type: none"><li>● In line with the SEND Code of Practice and requirements of GDPR, I can confirm that all written information contained within and accompanying this application has been shared with the child's parent or carer before submission.</li><li>● I can confirm I have sought informed consent to share <b>all</b> information and documentation submitted.</li></ul>
Signature	<p><i>This <b>must</b> be signed by someone with appropriate authority to authorise this application, usually the manager or head teacher (as applicable). This may be the SENCO but only where they hold the delegated authority from the setting's senior leader/s to make declarations on behalf of the setting or school.</i></p>
Name in block capitals	
Position / role	
Date	