

Traffic & Parking Policy  
London Borough of Richmond upon Thames  
Customer Service Centre: 020 8891 1411  
Email: [swtwickcomments@richmond.gov.uk](mailto:swtwickcomments@richmond.gov.uk)

Our Ref: PP2102\_L\_4/22\_SWT IMP

19 April 2022

Dear Owner / Occupier

### **South-West Twickenham Controlled Parking Zone (Zone CR) - IMPLEMENTATION**

We wrote to you in January to inform you that the new South-West Twickenham Controlled Parking Zone (CPZ) is to be implemented in this area.

The new CPZ will come into operation on **Monday 16 May 2022**. The new line markings and signage currently being installed for this scheme will be enforced only from this date onwards. The CPZ will apply across the green highlighted area on the plan enclosed.

Residents are reminded that some parking will be in marked bays and some will be in areas known as Permit Parking Areas (PPAs). These PPAs are implemented in locations such as cul-de-sacs where there will be a sign at the entrance to the road stating 'Permit holders parking only beyond this point', and lines and signage will be kept to a minimum. Some yellow lines will be required in certain locations to maintain access. The final design is available to view on the council's web site here:

[www.richmond.gov.uk/south\\_west\\_twickenham\\_parking\\_zone](http://www.richmond.gov.uk/south_west_twickenham_parking_zone).

#### Implementation works

The lining and signing works are underway. There may be a need to apply some parking suspensions to facilitate the lining works. However, we will endeavour to keep these, along with the amount of signage required, to a minimum. Your co-operation is appreciated whilst these works are carried out.

#### Applying for Zone CR parking permits

- The new CPZ will operate Monday to Friday, 10am to 4.30pm.
- Only those vehicles displaying a valid CR permit (resident/business or visitor) will be entitled to park throughout Zone CR in any Permit Holder Bay or shared-use Phone Parking/Permit Holder Bay.
- Residents / Businesses can apply for parking permits for their vehicle(s), unless a Section 106 Planning Agreement applies which restricts or prohibits the issue of parking permits.
- Only residents may apply for Resident Visitor Permits for their visitors' vehicles.

All CR permits obtained must be displayed from **Monday 16 May 2022**. (They will be charged for from 1 June 2022).

Please find enclosed the following documents:

- Two resident permit application forms and guidance notes
- One resident visitor (scratchcard permits) application form and guidance notes
- One pay by phone resident visitor application form and guidance notes

You can only apply for EITHER 'scratchcard' resident visitor permits OR 'pay by phone' resident visitor permits, not both.

### **Businesses**

If you are a business within the zone and need to purchase a business permit, please visit the website via the link below or contact 020 8891 1411 for an application form and guidance notes.

[www.richmond.gov.uk/business\\_parking\\_apply](http://www.richmond.gov.uk/business_parking_apply)

Details of the costs of parking permits are given in the guidance notes.

- For any permit enquiries, please call 020 8891 1411 or email [richmondparkingpermits@richmondandwandsworth.gov.uk](mailto:richmondparkingpermits@richmondandwandsworth.gov.uk)

From **Monday 16 May to Friday 27 May 2022** any parking contraventions such as parking without a permit may result in warning notices being affixed to vehicles, but there will be no further action taken. From **Monday 30 May 2022**, Penalty Charge Notices could be issued.

This CPZ will be monitored during the first six months of operation following which it will be reviewed. Please feel free to let us know how the scheme has worked for you during this period. Comments may be made either by letter to the Head of Engineering (Traffic and Parking Policy), Civic Centre, 44 York Street, Twickenham, Middlesex, TW1 3BZ or by email to [ParkingPolicy@richmondandwandsworth.gov.uk](mailto:ParkingPolicy@richmondandwandsworth.gov.uk).

Further information on this new scheme including parking charges can be viewed by visiting the webpages below or by calling the Customer Service Centre on 020 8891 1411. [www.richmond.gov.uk/south\\_west\\_twickenham\\_parking\\_zone](http://www.richmond.gov.uk/south_west_twickenham_parking_zone).

Yours faithfully



Michael Potter  
Parking Policy Manager