

CWDL Partnership Forum MINUTES

Tuesday 17 January 2012– 6.30pm

York House, Twickenham

ITEM		ACTION
1.	Apologies & Introductions	
	<p>Apologies: Cllr Piers Allen, Becky Powell, Jude Bowler, Anne Breaks, Stewart Jones, Stella Mabb, Mark Gilbert</p> <p>Attendees: Cllr Christine Percival, Cllr Malcolm Eady, Anne-Marie Asgari (AM), John Doherty (JD), Paul Leonard (PL), Keith Tysoe (KT), Michelle Williams (MW), Barry Woodward.(BW)</p> <p>Parent Observer: Mireille Khair. Cllr Percival thanked people for coming</p>	
2.	Minutes of the last meeting & Matters Arising	
	<p>Minutes of the last meeting agreed and signed.</p> <p><u>Matters Arising</u></p> <p>Update from RPCAG – Agenda Item</p> <p>Green Paper Response – this has been completed and the council is now waiting for feedback from the pilot organisations; Greenwich and Bexley</p> <p>Michelle Williams will update at next meeting</p>	MW
3.	Aiming High	
	<p>MW took this item in Becky Powell's absence.</p> <p>MW presented the "Short Breaks Report" (see attached). She explained that the:</p> <ul style="list-style-type: none"> - Early Intervention Grant (EIG) is referred to at London Borough of Richmond upon Thames (LBRUT) as Aiming High for consistency. - money is not ring-fenced and the council have been generous giving the same amount of money as the previous year. <p>With the commissioning there are seven priority areas and services are being tendered for currently. Up to date information can be found on the Council's public website.</p> <p>http://www.richmond.gov.uk/aiming_high_short_breaks_in_richmond_upon_thames</p> <p>Feedback on the Windham Croft Centre opening was very good and there will be a press release. Comments from the partnership group were all positive.</p> <p>BW commented on the use of the Centre and emphasised the need to ensure it was used to its maximum including other groups e.g. Karl Burgess and that it was not empty.</p>	
4.	Direct Payments and Short Breaks	
	<p>The group discussed the personalisation budget in general and Direct Payments.</p> <p>RPCAG expressed concern regarding Direct Payments monitoring form, MW</p>	

	<p>welcomed the comments and confirmed that she was open to such discussions. MW informed the group that the Direct Payments guidance is out of date and new guidance is being drafted, this will sent out for comments.</p> <p>Brokerage for Adults – there is a draft proposal and MW is waiting for comments. The aim is to have the proposal completed by 1 April 2012. MW and BW to meet to discuss further.</p> <p>Training for workers regarding Direct Payments is being planned</p> <p>MW will be developing a regular bulletin and JD suggested that it could link to the RPCAG newsletter.</p> <p>Short Breaks Statement is on the council’s public website (see item 3 for link) this will be reviewed in February and updated, families will be involved in the process.</p>	
<p>5.</p>	<p>Update & Feedback from Richmond Parents Carers Action Group</p>	
	<p>MA, Chair of Me to & Co announced that Joanne Kemp (JK) has resigned as Chair for RPCAG and BW and JD have taken on the role as Joint Chair.</p> <ul style="list-style-type: none"> • Since 2008 RPCAG has gone from strength to strength and it is the appropriate time to review the Terms of Reference. <p>JK did a very good job with parents and participation which was appreciated; however there currently is no structure in place regarding grants.</p> <p>There are grants that are outstanding :</p> <ul style="list-style-type: none"> • £8,200 Carers Grant - Match funding £10,000 which has been used to help families for either specific or general issues. • Central Government Parent Participation Grant was received in November 2011 to be used by March 2012. <p>A Communication Group has been set up and a Saturday Workshop which is a Self Help programme.</p> <p>RPCAG will sponsor; the Transition Event with Karl Burgess on 8 March 2012 (4pm – 10pm) at Hampton Play House, Hampton Hill. This event will include music/refreshments and organise an Information Event with Voluntary Organisations and provide a platform for families to network as well as a Family Fun Day</p> <p>JD invited Cllr Percival and will send information and directions to her</p> <p>The group are working with Karl Burgess and the Virtual Transition Team, which meet quarterly. This team track Young People who are in transition from age of 14</p> <p>£1,600 budgeted for Newsletter this includes paper copies for hard to reach groups</p> <p>RPCAG focus is on parent participation, for their voices to be heard and to attend meetings and work the with council and JD sited examples of this partnership working e.g. Crofters, met with Brian Castle on Transport issues</p>	<p>JD</p> <p>RPCAG</p>

	<p>The aim of RPCAG is to give constructive feedback, to avoid confrontation and they recognise that dialogue is key</p> <p>KT agreed and said that the council want to work with RPCAG as they are a good sounding board and are independent of the council.</p> <p>CLr P reiterated that the council are interested in looking after vulnerable residents.</p> <p>KT sought clarification regarding when RPCAG grant ended. It was mentioned that future funding for RPCAG could be tabled at a later date along with investment in transition.</p> <p>RPCAG to update next meeting</p>	
Any Other Business		
	<p>RCPAG offered their help with the Short Break family link programme. MW would mention this to Becky Powell</p> <p>KT referred to the questionnaire circulated on behalf of Jude Bowler. There are three questionnaires – one for parents, one for professionals and one for Speech and Language Therapists themselves. There will also be a number of focus groups held in resource provisions for parents. The feedback from this engagement will inform the development of a new specification for the service. This will then (subject to cabinet approval) go out for competitive tendering through the Primary Care Trust.</p> <p>Jill Hines, independent Consultant, will be meeting with Me too & Co. MA will promote with parent and this is a real opportunity to shape service</p> <p>More information on the engagement or development of the service specification can be obtained from Jude Bowler, Joint Commissioning Manager on 020 8487 5491 or jude.bowler@richmond.gov.uk</p> <p>Meeting ended at 7.30pm</p>	
Date of Next and Future Meetings		
	<p>All future 2012 meetings will be at 6.30pm in Terrace Room, York House, Twickenham</p> <ul style="list-style-type: none"> • 17 April • 19 June • 16 Oct 	
	<p>Signed</p> <p>Date</p>	