## filmrichmond

## Guidelines for Twickenham Studios parking The Barons, St Margarets

Twickenham Studios (TS), filmrichmond (FR) and The Barons Residents' Association (TBRA) wholeheartedly endorse the Film London Code of Practice to film production companies using TS.

The aims of the Film London Code of Practice are to ensure that:

- The industry can film effectively, efficiently and flexibly in London
- All involved in location filming act responsibly, professionally and considerately at all times
- The practical impact of filming on people and businesses within London is minimised

FR and TS work closely to accommodate additional on-street parking where necessary. Subject to approval from the Council's Parking Services department up to seven shared use bays and up to three single yellow line dispensations (depending on the size of the vehicles) may be issued at any one time.

The area around TS is extremely busy with parking in demand from residents, businesses and visitors. In order to maintain good relations with the studios' neighbours, and due to the residential location of TS, all parties would like to add the following points:

- Hours of suspensions/dispensations: bay suspensions and SYL dispensations will not start before 7am on the day of arrival.
- Use of bays/single yellow lines: suspended bays and single yellow line dispensations are for technical vehicles only (trailers, large trucks, Luton vans, transit vans etc.). No private cars, taxis, limousines or minibuses will be allowed to park on suspended bays or single yellow lines. Catering trucks, dining buses and honey wagons will not be permitted to park at any time in The Barons.
- **Unsociable hours**: technical vehicles may not arrive before 7am and any loading/unloading or generator noise may not start before 7am and will cease by 7pm.
- Engine idling: for noise and pollution reasons all drivers must switch off their engines whilst stationary in The Barons.
- Generators: the use of generators on-street is discouraged. TS to supply local power to all productions wherever possible. If a generator is required, it should park on the studios side (vented away from residential property) and must park in either the two shared use bays or on the syl. FR must be informed in advance of any requirement for a generator.
- Advance notification of suspensions/dispensations: FR will notify Ward Councillors, TS and TBRA seven days prior to any bay suspensions or single yellow line dispensations. In addition, production companies will endeavour to notify residents by letter whenever more than five bays are to be suspended. NOTE: when delivering to St Margarets Court and Kelvin Court please do so before 10.30am Monday to Friday and use the tradesman's buzzer to gain access to all flats.
- Early release of bays: if suspended bays are no longer required or are finished with early, please call
  FR so that they may be released (subject to the availability of the Suspensions Team, Saba Parking).
- Parking offences: All drivers visiting TS should be aware that traffic wardens operate in the area and
  any vehicle transgressing parking regulations, which includes engine idling, will be ticketed.
- **Drop offs and pick-ups**: Minibuses, unit cars and taxis should drop off and leave immediately. Vehicles may not park in bays suspended for technical vehicles, on single or double yellow lines or on corners (thus obstructing sight lines). Productions must ensure that this is communicated to all contractors involved. Vehicles parked illegally will be ticketed.
- **Coning:** coning of suspended bays will be carried out by Saba Parking, the Council's parking contractor. Coning of single yellow lines may be carried out by the production company providing the approved dispensations have been granted.

## To find out more contact

Sue Lewis - Tel: 020 8487 5157 (Monday to Friday) Sarah Hillman: Tel: 020 8891 7538 (Thursday & Friday)

Email: filmrichmond@richmond.gov.uk



