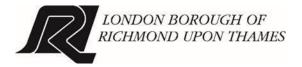
Official



Bullen Hall Venue Hire Charges

1st April 2024 – 31st March 2025

Bullen Hall	Weekdays – hourly rate	Weekends – hourly rate
Private Function	£33	£33
Concession rate*	£16.50	£16.50

Notes

- 1. *The criteria & terms for concessions can be requested. This charge is aimed at local voluntary & charity groups based within the London Borough of Richmond upon Thames.
- 2. The full balance of the hire charge is required to secure all bookings.
- 3. A refundable deposit is required for all bookings to cover any damage, additional cleaning or additional time used. This is as per our Terms & Conditions.
- 4. An additional refundable holding deposit of £50 is required for the handling (collection) and safe return of the venue key after the event. This will be arranged with a member of the hospitality team in advance.
- 5. All time required for set up / clearing must be included in the booked time in the booking form in advance.
- 6. The above cost includes use of the tables and chairs only, subject to availability.
- 7. The use of any other items in the storage area is not permitted, as this belongs to the regular hirers.
- 8. There is an additional charge of 5% in respect of the performance of copyright music.
- 9. Kitchen access is subject to availability and must be booked via the hospitality team in advance.
- 10. These charges apply to all events taking place between 1st April 2024 and 31st March 2025 inclusive.