



Jubilee Meadow Management Plan

January 2026 – December 2030

Jubilee Meadow Management Plan 2026-30: Foreword

Jubilee Meadow is a new nature conservation site given to the London Borough of Richmond upon Thames as part of the Turing House School development. The London Borough of Richmond upon Thames will maintain and manage the park to the highest standards in accordance with our strategic principles and policies.

This management plan is based on the use of an audit of the park following central government guidance known as PPG 17. This is explained within this document, but the approach is based on common sense. We believe that it is important to get the simple things right. Is the green space clean and tidy? Is the grass cut? Are the trees and shrubs well maintained? Is any graffiti removed effectively and quickly?

Working with local communities to deliver the highest quality of service is top priority and it is hoped that this document will provide a framework for continuing and improving dialogue. The site will be maintained appropriately, and the local community will be consulted on any proposed changes or improvements to facilities and infrastructure. In particular, the borough works closely with the Friends of Heathfield Recreation Ground and Environs as this nature park is accessed through Heathfield Recreation Ground. We actively encourage suggestions about all aspects of the park.

Parks Officers, working closely with colleagues in Krinkels UK Ltd and using a partnership approach, regularly monitor the park. Members of the local community are also encouraged to let us know their impressions about the level of maintenance as well as their ideas. It is hoped that the resulting observations and ideas will result in continually improving management and maintenance practises.

Whilst the Council is open to the changing needs of the local community with regards to facilities within any of the borough's parks, as Jubilee Meadow is a newly created space no major changes are planned. The action plan at the end of this document reflects this perspective.

The current financial situation will inevitably have a detrimental effect on the resources available to improve and maintain the borough's parks and open spaces. The borough will continue to work closely with its partners to maintain standards. In addition, we will need to look for additional ways of funding to maintain and improve the boroughs parks, one of our most valuable assets. This site was given five years S106 funding to create and maintain this site, funding expires on 31st March 2026.

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1. Introduction

1.1 This Management Plan for Jubilee Meadow provides guidance for the management and any relevant development of the park. It utilises the methodology outlined in the Government’s Planning Policy Guidance note 17 (PPG 17) in order to audit the state of provision of features and facilities on the site.

The Plan includes an Action Plan, which we aim to achieve within the remit of current budgets. The Plan has been drafted for a broad audience interested in the development of the park namely:

- The Friends of Heathfield Rec and borough residents;
- The Parks and Open Spaces Service;
- Other services and departments within the London Borough of Richmond;
- Elected members, ward councillors and portfolio holders;
- National agencies;
- Local businesses; and
- Partners and contractors

1.2 The Plan will run from January 2026 to December 2030. An interim progress update will be undertaken in annually.

2. National Context

2.1 Parks are managed areas of the green environment providing opportunities for a range of formal and informal leisure, passive and active sport, recreation and play.

2.2 The significance of parks, open space and countryside provision is clear:

- There are an estimated 27,000 public parks in Britain, visited an estimated 2.6bn times each year (Common Select Committee, 2016).
- There is an estimated 85,847 hectares of Publicly accessible green space in Great Britain, 73,400 in England. (*Natural capital accounts containing information about green spaces in urban areas*, Office for National Statistics, August 2019)
- 18.13 % of Greater London is designated Public Open Space; with 3.5% Local Parks and Open Spaces & 5.2% Metropolitan Parks (Greenspace Information for Greater London CIC, 2023).

2.3 It is widely recognised that the provision of high quality ‘public realm’ facilities such as parks can assist in making an area as an attractive place to live and work, and can result in a number of benefits in terms of economic development and regeneration. A local park can also play a part in promoting healthy living as a place for people to exercise.

2.4 The benefits of safe and accessible parks and open spaces can be summarised as:

Social

- providing safe outdoor areas for all members of the local population

- providing opportunities for community events, voluntary activities and charitable fund raising
- providing easily accessible recreation as an alternative to other more chargeable leisure pursuits
- providing opportunities to improve health and take part in a range of outdoor sports and activities
- providing an educational resource or outdoor classroom

Economic

- adding value to surrounding property, both commercial and residential, thus increasing local tax revenues for public services
- contributing to attracting visitors, including using parks as venues for events
- encouraging tourism into the area
- helping to create an attractive local image
- helping to reduce social exclusion and its associated costs to society

Environmental

- providing habitats for wildlife as an aid to local biodiversity
- helping to stabilise urban temperatures and humidity
- absorbing pollutants in the air and ground water
- providing opportunities for the recycling of organic materials
- providing opportunities to reduce transport use through the provision of local facilities, and by providing walking and cycling routes through urban areas

3. Relationship to Council’s Aims and Objectives

The Council recognises that its parks and open spaces and management of these contribute to the:

- overall vision and priorities of the Council
- quality of life of local people
- physical, social and economic regeneration of the borough
- greening, attractiveness and increasing biodiversity and quality of green space in the area
- tackling the climate emergency; improving air quality and minimising green house gas emissions
- minimising flood risk and sustainable drainage

Accordingly, this Management Plan and the Parks and Open Spaces Service are guided by and are in agreement with the aims, objectives and principles of the Councils’ plans and strategies. These can be found on the webpages below:

[Council policies and plans - London Borough of Richmond upon Thames](#)

[Draft Local Plan: Submission - London Borough of Richmond upon Thames](#)
[Parks and open spaces policies and plans - London Borough of Richmond upon Thames](#)
[Playing Pitch and Outdoor Sport Assessment 2023 & Playing Pitch and Outdoor Sport Strategy 2023](#)

3.1 Parks and Open Spaces Strategy

Our borough has the largest area of public open space per head of population of any London borough. We have a local and national reputation for quality and leadership in the delivery of excellent parks. To ensure the quality of our parks and open spaces remains at a high level, following public consultation, we developed a series of strategic principles by which the parks will be managed:

The strategic principles are as follows:

1. Our parks and open space management will have biodiversity, climate change and sustainability at the forefront.
2. Community participation with our Friends and Community Groups will continue to be encouraged and supported.
3. Our parks will promote active, healthy living and social inclusion for people of all ages and abilities.
4. The management of Parks and Open Spaces will create a sustainable legacy for future generations.
5. The quality of our Parks and open spaces will continue to define LBRuT.
6. Richmond will lead in the delivery of excellent parks and open spaces services.
7. Through innovation, the future development of the parks will be ensured.
8. Richmond’s Parks will offer positive experiences to all visitors.

These were reviewed and updated in 2024 to ensure they remain aligned to our communities’ priorities.

3.2 Local Biodiversity Action Plan for Richmond

The Richmond Biodiversity Action Plan (BAP) aims to conserve, protect and enhance biodiversity.

In 2025, the BAP was re-published with new aims and habitat and species action plans.

The main aims of the plan are:

1. Promote ecological connectivity

Opportunities to develop and enhance wildlife corridors and habitat mosaics will be identified to benefit multiple priority species identified in the RBAP species action plans.

2. Respond to climate change

Supporting the approach outlined in LBRuT’s Climate and Nature Strategy, through actions appropriate to specific habitats or species, informed by the emerging science.

3. Engage residents in nature conservation

Increasing public awareness and responsibility for biodiversity; engaging them in talks, surveying and practical volunteering.

4. Reduce the impact of development

Providing the up-to-date ecological priorities to support implementation of the Local Plan, consideration of planning applications and the implementation of Biodiversity Net Gain (BNG).

5. Increase stakeholder engagement

Supporting the capacity of landowners and land managers to maintain and where possible enhance, species and habitats of importance

The Local Biodiversity Action Plan can be found online here: [Richmond upon Thames \(habitatsandheritage.org.uk\)](https://habitatsandheritage.org.uk)

3.3.1 Parks Improvement

The Council have a commitment to continued improvement in our Parks and Open Spaces by improving existing infrastructure and developing and installing new facilities. The Council continues to have a cyclical investment programme to ensure that parks and playgrounds are up to standards, this includes £300k a year for park improvements and £150k for play. One aim of the management plan is to maintain the gains that we have achieved in previous years.

The Council list all major improvement projects on our webpage, which can be found here:

[Latest parks updates - London Borough of Richmond upon Thames](#)

4 Site Description

4.1 Outline History

In 2019 as part of pre-planning for the new Turing House School Development a parcel of 1.8 hectares of Land was given to Richmond Council for Open Space use.

2019 Aerial view



2022 Aerial view prior to full pathway network



2025 Aerial view



4.2 General Information

4.2.1 Land Tenure

The site is owned by the London Borough of Richmond and is managed by the Parks and Open Spaces Service.

The enabling acts which confer the specified powers to the Council to administer and maintain the land are listed below:

- Open Spaces Act 1906;
- Local Government Act 1972; and
- Local Government, Planning & Land Act 1980.

4.2.2 Location

Jubilee Meadow is situated in Heathfield Ward in the village of Whitton, in the west of Richmond-upon-Thames borough on the northern boundary with Hounslow, 1½ miles from Twickenham Stadium. This park is accessed through Heathfield Recreation Ground on its south side. On the northern boundary area lies the rear gardens of the Houses on Redfern Avenue on Hounslow's Borough border and in the east is Turning House School Playing Fields to the west is Borough Cemetery.

4.2.3 Access

Jubilee Meadow has two gated entrances, one at either end of its southern border with Heathfield Recreation Ground. One gate is next to Borough Cemetery the other is by the Turning House School Playing Fields.

The park is free and open facility at all times with fully inclusive access to local residents and visitors to the area.

4.2.4 Local Transport

Train: Whitton rail station is a 14 minute (0.7 mile) walk from the Springfield Road entrance of Heathfield Recreation Ground to the north-east, via Springfield Road, Hospital Bridge Road, Montrose Avenue and Percy Road.

The station is on the main line from London Waterloo to Reading in Travel card Zone 5. The station is typically served by eight South Western Railway services each hour, with additional services at peak times. Stopping routes include the Hounslow Loop from London Waterloo or Windsor and Eton Riverside to London Waterloo services.

Bus: There are several bus stops near the park on Powder Mill Lane and Hospital Bridge Road. The 110 (West Middlesex University Hospital to Hounslow Bus Station) stops in both directions along Powder Mill Lane near Cheyne Avenue, opposite the

park. The closest 481 (Kingston to West Middlesex Hospital) stop is on Hospital Bridge Road at Ashley Drive, a 5 minute (0.2 miles) walk from the north-eastern entrance on Springfield Road.

London Underground: Hounslow Central underground station is a 39 minute (1.9 mile) walk from the park, but Hounslow bus station is a 3 minute walk away along Kingsley Road.

4.2.5 Landscape & Topography

The park’s landscape is level, consisting primarily of open meadow grassland with 32 recently planted trees and approximately 400m of hedgerow along the eastern and western boundaries. An island of older hawthorn and bramble scrub is present in the central northern half of the site, which provides cover and foraging resource for passerine birds.

A gravel footpath loops around the southern half of the site, connecting the two entrances which link the site to Heathfield Recreation Ground.

4.2.6 Listed Historic Buildings

There are no buildings within the park.

4.2.7 Ecology

The site is of particular interest to hedgehogs, invertebrates and passerine birds. Hedgehogs have been recorded on site using trail cameras, and are known to inhabit the neighbouring cemetery. For this reason, a number of ‘hedgehog highway’ holes have been cut into the site’s boundary fencing, to allow the animals safe passage through the landscape. During the late summer, the meadow is a hotspot for cinnabar moth caterpillars, feeding on the plentiful ragwort plants. Bird assemblages on site are particularly interesting, with species such as stonechat and firecrest having been recorded, which are believed to make the short journey from the nearby Hounslow Heath located to the north-west.

4.2.8 Facilities

Jubilee Meadow contains the following facilities:

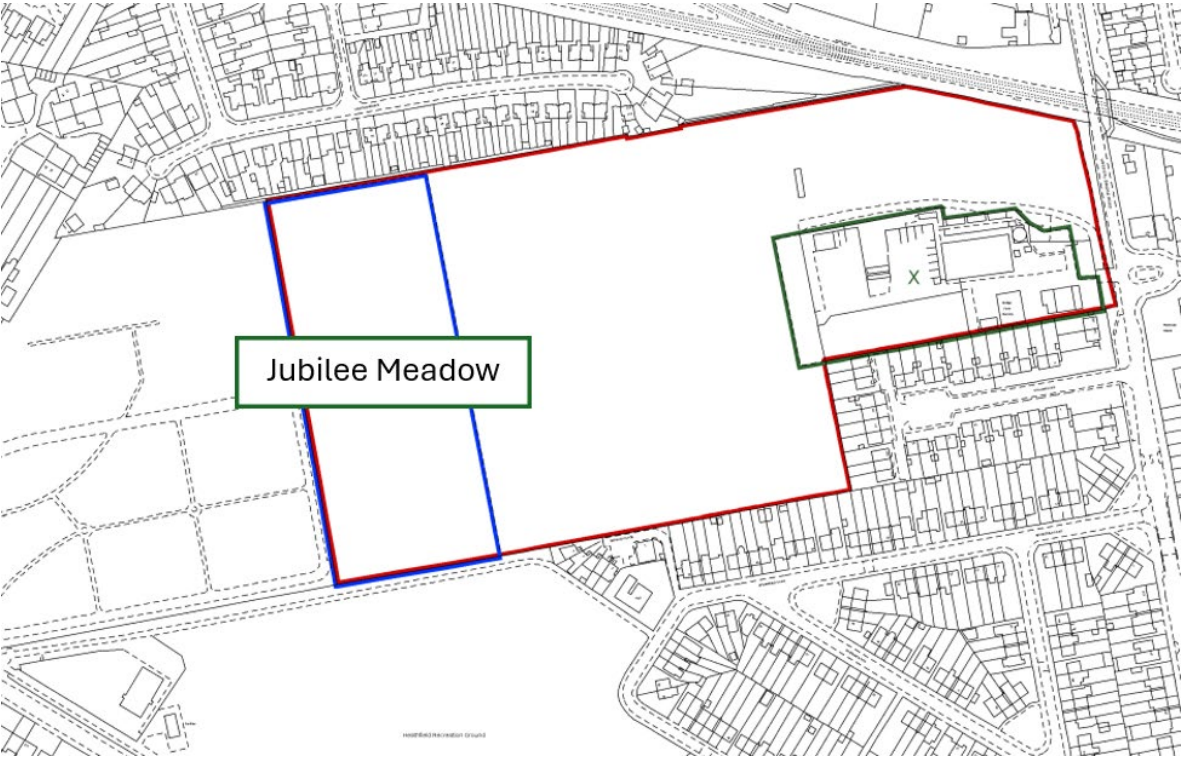
- Bench Seating
- Raised sleeper vegetable beds for community growing
- Loggeries
- Hardstanding accessible pathway loop
- Solitary bee Bank
- Information board on the sites nature and conservation

4.2.9 Maps and Plans

Map 1: Location map of Jubilee Meadow



New area layout of sites placement as part of regeneration works



Map 2: Plan map of Jubilee Meadow



Map 3: aerial photo of Heathfield Rec



5. Audit of facilities

5.1 The main reasons for undertaking a Local Assessment are:

- to plan positively, creatively and effectively in identifying priority areas for improvement and to ensure, as much as possible, that there are appropriate types of parks and open spaces required;
- to work towards ensuring an adequate provision of high quality, accessible green space to meet the needs of the community;
- to identify the gap between current and desired levels of need and demand, quality and quantity of provision;
- To assist in achieving standards such as the Green Flag Award.

5.2. Desirable Outcomes of the Local Assessment

A local assessment of green space will enable planning to be effective and achieve key outcomes required by National Planning Policy Framework

These are:

- provision of accessible, high quality park space for sport and recreation that meet the identified needs of residents and visitors;
- provision of a park that is ‘fit for purpose’ – the right type in the right place;
- to provide an appropriate balance between new provision and enhancement of existing provision;
- Setting locally derived provision standards.

5.2.1 It is intended that this management plan helps to achieve these outcomes in terms of providing an analysis of existing provision and a plan to effectively maintain and, where appropriate, develop the facilities and infrastructure of the Jubilee Meadow.

5.2.2 In addition, the preparation of a local assessment will assist in the production of a series of actions which will help to achieve the eight key criteria that are a requirement to be met in order to attain a Green Flag Award:

- A welcoming place;
- Healthy, safe and secure;
- Clean and well-maintained;
- Environmental Management;
- Biodiversity, Landscape and heritage;
- Community involvement;
- Marketing and communication
- Overall Management.

5.3 Methodology

The methodology used was prescribed in the Government’s Planning Policy Guideline note 17 (PPG17) for the provision of public open space. This consisted of a review of the following key areas of provision:

- Main entrance;
- Boundaries;
- Roads, paths, cycleways and access;
- Parking;
- Information available;
- Planted areas;

- Grass areas;
- Cleanliness;
- Provision of litter bins;
- Seating;
- Children’s play space;
- Buildings including toilets;
- Health and safety;
- Nature conservation value; and
- Access for people with disabilities.

5.3.1 Main Entrance

The western entrance to the site from Heathfield Recreation Ground, can be considered the main entrance. It has a pedestrian entranceway on the left hand-side of a gate for authorised vehicles.

Main entry point



5.3.2 Boundaries

The southern boundary with Heathfield Recreation Ground has 4ft high silver chain-link fencing. The northern boundary is a 12ft weld-mesh fence with a couple of gaps where the established hedgerow is; the western section has 6ft high silver chain-link fencing and a new mixed native hedge aside of the cemetery.

The eastern boundary alongside the Turning House School Playing fields has a 12ft high green weld-mesh fence and a new mixed native hedge.

All of the sites boundary fences have hedgehog Highways gaps along them.

5.3.3 Roads, Paths, Cycleways and Access

The main bond gravel pathway loop connects the entrances and links the site with Heathfield Recreation Ground’s main access route called Coronation Walk.

The path is used by pedestrians and cyclists.

5.3.4 Parking

There is unrestricted parking on the south side of Powder Mill Lane nearby; the north side has no parking between 8am and 5pm Monday to Friday.

5.3.5 Information

Information relating to Jubilee Meadow is available on the parks section of the Richmond Council website: www.richmond.gov.uk

The parks signage is attractive and durable giving appropriate contact details. It uses easily understandable symbols to deter users from inappropriate and anti-social behaviour.

5.3.6 Cleanliness

Litter and dog fouling are not frequent problems on the site.

5.3.7 Planted areas

The eastern and western boundaries of the site includes a newly establishing mixed native hedge.

An annual meadow area totalling approximately 18,000 square metres occupies the centre of the site with the main path running through it.

In early 2024 we added three raised sleeper community vegetable beds to the site. These have been popular with the group using them. There were able to donate some of the produce grown to the Food for Thought Heathfield Foodbank, located in the neighbouring parks pavilion.



5.3.8 Scenic Quality

The site, when viewed from the southern end, provides a distinctive contrast between the urban and natural environment, particularly during the summer months when the meadow is in full colour and inset to the background of high rise buildings at the nearby Edgar Road.

5.3.9 Grass Areas

Most of the area is meadow grassland which is in fairly good condition. It is managed on a bi-annual cut-and-lift mowing cycle to gradually remove excess nutrients and promote greater species diversity. Three trial areas were selected, totalling 500 square metres, for sowing of yellow rattle, which is a semi-parasitic plant which

suppresses the growth of dominant coarse grasses by extracting nutrients from their roots, thus providing opportunities for the less competitive wildflowers to establish.

5.3.10 Provision of Litter Bins

Provision of litter bins are at both site entrances.

5.3.11 Seating

There are three benches in the park, located around the main hardstanding pathway loop.

New seating installation in 2022



5.3.12 Children’s Play Space

There is no play area in this nature park. Two playgrounds can be found in the adjoining site Heathfield Recreation Ground.

5.3.13 Buildings, including toilets

There are no buildings in Jubilee Meadow, the adjoining site Heathfield Recreation Ground has a sports pavilion which has public toilets located 200m away from Jubilee Meadow’s main gate.

5.3.14 Health and Safety

The path is new and in good condition and present no obvious dangers to members of the public.

5.3.15 Nature Conservation Value

The trees and hedges around the site boundary offer considerable biodiversity value, and will become increasingly important to nesting birds as they mature The meadow areas offer increasing opportunities to invertebrates such as bees, butterflies and moths. During 2024, a solitary bee nesting bank was created out of sand and logs to encourage more pollinators into the site.

5.3.16 Access for people with disabilities

The compact gravel path is in satisfactory condition and width for those with mobility difficulties to enjoy this site.

6. Vision and Objectives for the park

6.1 Vision for Jubilee Meadow

In line with the wishes of the local community, voiced through the Friends of Heathfield Recreation Ground and Environs, the future vision for the park is:

To establish a biodiverse haven for wildlife which is resilient to our changing climate, and an enjoyable and inclusive asset to the local community.

6.2 Aims and Objectives for Jubilee Meadow

This section sets out the aims and objectives for the management of Jubilee Meadow as follows:

- To identify and cherish the special character of Jubilee Meadow.
- To ensure that the management of Jubilee Meadow, protects and enhances the biodiversity of the site.
- To ensure that the management of the landscape maintains the character of Jubilee Meadow.
- To ensure that the Park is promoted and managed in order to provide a high-quality service
- To meet the demands and expectations of the local community primarily as a recreational, diverse and enjoyable place
- To encourage and promote community involvement in the implementation of the proposals and in the on-going management and development of Jubilee Meadow.

7. Management of the park

7.1 Introduction

This section sets out guidelines and general principles to be followed in delivering the vision and objectives outlined above.

7.1.1 The Council's Parks and Open Spaces Service

The Parks Service is overseen by the Head of Culture, assisted by the Parks Service Manager. It is made up of two teams, the Parks Service also use consultants when needed.

- The Operations team is responsible for liaising with contractors and monitoring the parks. The team includes a Parks Operations Manager, two Parks

Officers, an Ecology Policy and Planning Manager, an Ecology Policy and Planning Officer, Allotment Officer and a Parks Support Officer.

- The Arboricultural team is responsible for all street trees and arboricultural work in council-managed parks and open spaces, as well as assisting with planning issues. The team consists of a manager, seven tree officers and a technical support officer.

We value diversity and are committed to delivering a service that puts equality of opportunity as a priority.

Management of the park needs to deliver high standards of maintenance of all aspects of the soft and hard landscaping of the park within existing revenue budgets. Developments have been funded by major borough-wide capital investment Parks Improvement Programmes between 2005 and 2010 and 2012 and 2017. In 2022 Public Realm funding allow improvements in all wards covering – Sports pitches, Outdoor gyms, Playgrounds and pathway access.

7.1.2 **Delivery Partners**

The Council works and consults with The Friends of Heathfield Recreation Ground and Environs. This assists the Council to work in harmony with users’ and residents’ views, the facilities offered, and any impact that is made on their lives. Continued working with the Youth Partnership has a very high priority in relation to the continued management of the park.

An approach was introduced in 2013 to create framework contracts, which divided the services into separate lots. Some of these still remain, however we have now grouped the Greenspace Management into one contract. In broad terms maintenance will be carried out by the contractors’ operatives who have the necessary skills to achieve high and consistent standards.

Parks Term contracts:

Following an open and thorough procurement process that began in spring 2024, the incumbent contractors were appointed to start a 6-year contract in February 2025 for Green Space Management.

This was evaluated by 60% price, 30% non-price and 10% social value.

Green Space Management contract includes, horticulture, sports, play inspection and maintenance, parks infrastructure works and external planting.

Procurement was written in an output style with built-in quality measures and performance indicators and asking qualifying contractors to design excellent services using their knowledge and experience.

The are Framework contracts in place for Arboriculture Management, Parks Patrol, Events Management and Oak Processional Moth Management, which were extended and will be re-tendered in 2025-2026.

Relevance to Jubilee Meadow

Krinkels UK Ltd are the Green Space Management contractor undertaking greenspace management (grass cutting, shrubs, hedges, sports bookings and pitch maintenance), Parks Infrastructure Works (hard landscaping, infrastructure and

furniture installation, etc.) They also undertake parks cleansing alongside existing street cleansing and graffiti removal to create a joined-up operation.

KPS are the arboricultural contractor, working closely with the Council's tree team who undertake inspections and specify works, with Bartlett Tree Experts undertaking Oak Processionary Moth management.

Events in parks are managed by The Event Umbrella, a company who specialise in managing outdoor events in the public sector.

Park patrols are undertaken by Parkguard, a company specialising in education, support services and enforcement in parks and open spaces.

7.2 A Welcoming Place

The following management regimes all play a part in ensuring that Jubilee Meadow continues to be a welcoming area.

Mayoral Opening of the site in 2022 – Mayor and youth winner of the competition to design a new logo for the site.



7.2.1 Graffiti removal

As a part of our aim to make the Borough safe, green and clean we are committed to reducing and removing graffiti. The full details of the borough's commitment to the prompt removal of graffiti can be viewed at: www.richmond.gov.uk

There is an agreement with the Council's street cleansing contractor, Krinkels UK Ltd, to manage the removal of all graffiti within five working days. Where the graffiti is offensive it will be removed within one working day of notification.

7.2.2 Signage

Signage will be kept clean and will be regularly inspected. Any necessary repairs will be carried out promptly.

7.2.3 Pathways

All paths will be inspected annually with defect monitoring throughout the year. Any necessary repairs will be carried out as promptly as possible.

7.3 Healthy, Safe and Secure

The following management regimes all play a part in ensuring that the park continues to be a healthy, safe and secure place.

7.3.1 Community Safety

All contractors working in the park undertake an important role in terms of a visible staff presence and structure their maintenance work accordingly. All contractors are uniformed and wear highly visible clothing.

Parkguard regularly patrol the park. In addition the local Police Safer Neighbourhood team regularly visits the park.

The park is currently included in a Public Spaces Protection Orders designed to reduce anti-social behavior in public places in the borough, effectively replacing the open space byelaws. For example, barbeques, fires and fireworks are prohibited; bicycles must not cause a hazard, nuisance or damage; drones are prohibited; and smoking is prohibited in any enclosed play or sports area. More details can be found on the Council's website: [Anti-Social Behaviour PSPO \(richmond.gov.uk\)](https://www.richmond.gov.uk/anti-social-behaviour-pspo)

7.3.2 Dog fouling

The Council and their contractors make efforts to educate dog owners to be responsible for their dog's waste as the dangers of humans coming into contact with dog faeces are well known.

Signage clearly indicates that dog mess should be picked up and disposed of by those walking their pets.

All general waste bins can be used to dispose of dog waste.

The Council has adopted Public Space Protection Orders relating to Dog Control. These have been renewed in 2023 for a further 3 years. They can be found online here: [Dog Control PSPO \(richmond.gov.uk\)](https://www.richmond.gov.uk/dog-control-pspo)

7.4 Clean and well maintained

The following regimes are designed to ensure that the park is clean well maintained:

7.4.1 Horticulture

Grass surfaces within the park are classed as amenity grass.

Amenity turf is those areas used for general recreation and formal and informal sports and can include wide-open spaces or those areas planted with trees and shrubs.

The level of maintenance will depend on the level of use, with increased repairs, fertilising, and scarifying of those areas subject to heavy wear. Most repair works to turf are carried out in the autumn or spring, with areas either re-turfed or seeded.

Grass edges, whether they are against paths, fences or walls will be cut at the same time as the rest of the grass using trimmers in most areas. Grassed areas by the

park's northern, eastern and western boundaries are left to grow long to provide habitat for wildlife.

7.4.2 Trees

Trees within parks are subject to inspection by suitably qualified and experienced arboriculturists in order to identify and remedy any unacceptable risks to people using the sites. An example of this is the prophylactic treatment of oak processionary moth or the removal of trees that are extensively decayed compromising their structural integrity.

Tree pruning is only carried out where necessary for risk management purposes or where formative pruning is necessary; this approach allows Richmond's parks to retain a natural landscape with well-formed specimens. Where there is a particular characteristic by way of species composition, size or natural distribution the Council seeks to maintain this through selecting appropriate replacement and new trees. All tree works are in accordance with our Tree Management Policy

Richmond Council encourages the Friends of Heathfield Rec to consider the tree population within parks and to communicate with the Parks and Open Spaces team in order to make improvements and ensure that there is continuity in the way that the trees are managed.

7.4.3 Cleansing

The collection of litter is extremely important in maintaining the appearance of the park and has a direct effect upon how people treat and respect the site. Litter is collected on a daily basis by the park cleansing contractors.

The contractors carry out litter picking, emptying of litterbins and the sweeping / blowing of paths. This applies to all surfaces, paths, lawns and beds.

When the park has high numbers of visitors and large amounts of litter are expected the cleansing contractors will carry out additional visits to empty the bins. The full litter bags will be collected and removed from the site on the same day. In addition, the bins are cleaned and disinfected quarterly to avoid an unsightly accumulation of dirt.

7.4.4 Park Furniture and Fittings

The Greenspace Management contractors ensure that all furniture is clean and will check benches, notice boards and bins on a regular basis. Items will be cleaned as needed. Repairs will be requested by contractors on a Defect Report and carried out promptly. Any single replacement or repair will match the existing furniture, so that the style of the seat remains consistent.

Playgrounds and fitness equipment are inspected once a week by the Greenspace Management contractor and any hazards identified are dealt with accordingly. In addition, there is an annual inspection to ensure that the playground meets ROSPA standards.

7.4.5 Hard Surfaces

Hard surfaces will be kept clean, with litter swept from surfaces regularly by the Greenspace Management maintenance team.

Hard surfaces will be maintained in a weed free state (with spot treatment weed spraying only where absolutely needed between March and November). Paths will be kept in a good state of repair, all paths being inspected annually and any repairs ordered to be carried out between March and November.

Drains and gulleys will be inspected regularly by staff and contractors on site.

7.5 Environmental Sustainability

The following regimes are designed to ensure that the park is managed in a sustainable way:

7.5.1 Recycling green waste

The Council's ground maintenance contractor takes all green waste to Townsmead recycling centre and KPS the Council's tree management contractor recycles woodchip where appropriate.

7.5.2 Pesticides

The use of pesticides on Jubilee Meadow will be minimised as much as possible in the interests of nature conservation and ecology. An exception to this is the annual spraying of the oak processionary moth.

The Council have an integrated Pest Management Policy which can be found online at:
https://www.richmond.gov.uk/media/25346/integrated_pest_management_policy.pdf

7.5.3 Biodiversity

The habitats on site are all managed with the aim of achieving 'good condition' in line with the UKHabs Condition Assessment guidelines. The meadow is managed on a biannual cut-and-lift cycle to gradually remove excessive nutrients which favour a few dominant plant species, and the newly planted hedges will be pruned and layed during future years as necessary to promote dense, bushy growth with maximum fruit and foliage production.

When managing sites for biodiversity we work to the guidelines as set out in our Nature Conservation Policy Statement.

7.6 Community Involvement

This is crucial to the management of the park. Engagement with the local community is carried out by working with the Friends and Habitats and Heritage

The Friends of Heathfield Rec and Environs have already done much to engage in and promote the park through regular meetings, litter picking, bulb planting and events.

7.6.1 Parks Events

The Council encourages the hire of parks to appropriate organisations. The Friends and ward councilors are consulted before permission is granted for any new event. An evaluation process is held after each event.

Events are held in accordance with the Parks and Open Spaces Events Policy found at: www.richmond.gov.uk

A number of Fun Days and Community Days have been held by the Friends group in recent years.

7.7 Marketing

Promotion and marketing of Jubilee Meadow is carried out using a range of measures, including the Council's website and publicity literature, to ensure that local people and visitors to the borough are aware of the facility.

7.7.1 Entrance Signage

A corporate style of signage for Richmond's parks and open spaces was launched in 2007. It was designed to be attractive and informative.

7.7.2 Internet

Information about the park is available on the council's website: www.richmond.gov.uk.

Information on the Friends of Heathfield Rec and Environs can be found on their [webpage](#), [Facebook](#) and [X Page](#). They can also be contacted at friendsofheathfieldrec@gmail.com.

7.7.3 General Promotion

In order to create community awareness for all of its facilities, the Parks and Open Spaces Service regularly produces articles and press releases about activities and facility development.

8. Achievements and Action Plan

8.1 Achievements 2024-25

Changes and improvements made at Jubilee Meadow between 2022 and 2026 include:

- Construction of a surfaced gravel footpath
- Installation of core park furniture including bins and benches
- Installation of a biodiversity information lectern
- Planted 32 new trees

- Planted approximately 400m of native mixed hedgerow
- Installed 3x stag beetle loggeries
- Installed 1x solitary bee nesting bank
- Developed 3x raised timber beds for community food growing

8.2 Action Plan

Item of work and location	Year					Timing	Resources
	2026	2027	2028	2029	2030		
Gap up perimeter hedge with new whips and weed	Y		Y		Y	Before end of Apr 2026	TCV or Krinkels UK Ltd
Replace two insect hotels	Y					Before end of Oct 2026	Krinkels UK Ltd to install
Remove failed new trees and replace	Y	Y				Before end of 2026	Tree Team
Install new nature pond	Y	Y				Before end of 2027	TCV/Krinkels UK Ltd & Ecology Team
Community Vegetable beds ensure stakeholder full use	Y	Y				Ongoing	Parks Team
Hogitats to be installed	Y					Before end of Aug 2026	Parks Team/LGOAL & Krinkels UK Ltd
Gap up perimeter hedge with new whips and weed	Y					Ongoing	Parks/Ecology Team & Krinkels UK Ltd
Manage and maintain tree stock in accordance with Council policy	Y	Y	Y	Y	Y	Ongoing	LBRuT & KPS
Monitor and replace/repair infrastructure as needed (e.g. benches, bins, signage)	Y	Y	Y	Y	Y	Ongoing	The Parks Team & Krinkels UK Ltd
Review and update the management plan on a yearly basis	Y	Y	Y	Y	Y	Yearly	Parks Team

8.2.1 **Development and Renewal**

As indicated previously, while the section is open to changing demands from the local community with regards to facilities within any of the borough’s parks, major changes to or developments of the parks facilities are not envisaged. The major challenge is to maintain high standards of maintenance and to plan for effective repair and renewal of the major elements of a park’s hard landscaping or infrastructure e.g. path system.

8.2.2 **Community Engagement**

The Parks team will continue to work with the Friends of Heathfield Rec. We are committed to being receptive to concerns and suggestions voiced individually or through community groups.

8.3 **Operational Commitments**

The maintenance schedule includes the main features that make up the fabric of Jubilee Meadow and the maintenance operations for each. Monitoring and inspection duties are also included. Biodiversity management and initiatives are included in this schedule.

Feature	Maintenance Operation	Standard
Amenity grass	Kept to a height of between 25 to 75mm	As required to maintain length
Wildflower meadow / Pollination Stations	Cutting of meadow – arisings removed from the area	Cut once a year
Bulbs	Cutting of amenity grass where bulbs are planted.	Once the bulbs have flowered and the foliage has died back, roughly 6 weeks after flowering
Tree	Inspection Replacing and expanding variety and stock	Every 4 years As required
Shrub	Kept weed free Mulching Pruning	To keep bed with 5% or less weeds As required As required, dependent on species
Litter	Litter picking Emptying of bins	Daily Daily
Graffiti	Removal of obscene/offensive words Removal of other	Within 24 hours Within 5 working days

Furniture	Clean and paint Repair/replace	As required As required
Monitoring of contract	Monitoring	Monthly
Infrastructure inspection	Inspection	Annually
Biodiversity opportunities and actions	Inspection, enhancement when necessary	As required

8.4 Conclusion

This Management Plan is not ‘set in stone’. It provides a framework and guidelines that enable the London Borough of Richmond upon Thames to manage the site to a high standard in a sustainable way. The Council is open to the changing needs of local communities and will continue to work closely with the Friends of Heathfield Rec. The Plan will run from January 2026 to December 2030, with an interim progress update annually.