

Block Booking - Application for Hire of Facilities



SPORTS & FITNESS CENTRES

(Return to chosen centre in person or by email to: leisure@richmond.gov.uk)

Name of Hirer/Club/Organisation:	
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Booking/Co-ordinators Name:		Billing Name:	
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Booking/Co-ordinators Address:		Invoicing Address:	
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Booking/Co-ordinators Contact Number:		Invoicing/Treasurer Contact Number:	
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Booking/Co-ordinators Email:		Invoicing/Treasurer Email:	
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Booking Request

Name of Centre where activity to take place	Type of Activity	Area Required	Any other requirements

By ticking this box, you're confirming that you would like your booking to continue for the entire year. Please note, you will be invoiced quarterly automatically, so it will be your responsibility to notify us if you wish to terminate your booking early. Please specify times and days below that you wish to play.

By ticking this box, you would like to be contacted quarterly with regards to renewing your booking. Please specify the times and days below that you wish to play.

Days	Dates	Month/Year
<i>i.e. Monday</i>	<i>7th, 14th, 21st, 28th</i>	<i>May 2022</i>

I have read and agree to abide by the Block Bookings Terms and Conditions of Hire.

Signed (Club Representative): _____ Date: _____

Data Protection

Please tick here if you wish to receive marketing by: Mail Email SMS Telephone

Privacy and Data Protection – For full details of our policy please visit

www.richmond.gov.uk/council/open_richmond/data_protection